

# Patoka Community Unit School District #100

## Board of Education Regular Monthly Meeting Minutes

September 21, 2023 - 6:00 PM

Location: High School Library

Minutes recorded by: Kimberley Hassell, Board Recording Secretary

Meeting Presided by: Andy Goldsboro, Board President

Pledge of Allegiance.....

### 1. Call the Regular Monthly Meeting to Order/Roll Call

- a. Members present: Andrea Thompson, Jeremy Landreth, Russell Adams, Andy Goldsboro, Mark Payne, Cassie Huffman, Kurtis Belcher
- b. Members absent:
- c. Non-Members present: Superintendent Justin Venhaus, Principal Phillip March, Morgan Payne, Kara Belcher, Tracy Burkett, Erica Hyde and Courtney Phelps

### 2. Motion to Approve the Agenda:

- i. Motion by Payne, second by Huffman to approve/disapprove the Agenda.
- ii. All in favor. None opposed.

### Public Hearing

- a) **Public hearing concerning the intent of the Board to adopt the 2023-2024 district budget.**
  - i. **Public Comment**  
Mr. Venhaus presented the board with a balanced budget for FY2024
  - ii. **Consideration of adoption of the 2023-2024 district budget**

Motion by Landreth, second by Payne to approve

**Roll Call:** Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y,  
(Approve: 7) (Opposed: 0)

- iii. **Hearing adjourned**  
Motion by Payne, second by Landreth to approve adjournment

All in favor 7. None opposed. Absent

**Time: 6:04**

### **3. Public Comment** None

### **4. Consent Agenda:**

- a. Approve minutes of regular monthly board meeting held on August 17, 2023**
- b. Approve payment of paid bills and bills payable**
- c. Approve August payroll**
- d. Approve Treasurer's Report**
- e. Annual review of bullying policy**
- f. Presentation of salary compensation of administration staff and teachers as required by Section 10-20.47 and 34-18.38 of the Illinois School Code**
  - i. Motion by Belcher, second by Payne to approve the Consent Agenda.
  - ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y,  
(Approve 7)(Opposed 0)

### **5. Superintendent's Report**

- a. Maintenance report  
Mr. Venhaus presented the maintenance report
- b. Enrollment figures for 2023-2024  
Mr. Venhaus provided the board with the FY24 enrollment numbers. PK-8 (157) HS (68)
- c. ESSER Grants Update  
Mr. Venhaus informed the board that the ESSER II Grant expenditures were complete, and all revenues have been or are scheduled to be received. He informed them that he is working on the ESSER III grant.
- d. IASB Joint Conference: November 17-19  
Informational  
  
Mr. Venhaus updated the board on the Pre K program, the ROE has approved the district to enter back into their Pre K program, he is awaiting the details.

### **6. Principal Report**

Mr. March presented his principals report. Included in the report; Mid Terms, CPR Training completed, upcoming dates, discipline, School Improvement Committee, PTO sponsored grandparents breakfast, math curriculum update, after school tutoring.

## 7. New Business

- a. School Safety  
Mr. Venhaus spoke with the Marion County Sheriff about a school resource officer and the cost of metal detectors (3-55K)
- b. Out of district employee's children attending Patoka School  
Mr. Venhaus informed the board that the state has updated their policy on teacher's children attending if out of district to "all" staff's children being allowed to attend and that the district may need to update that policy.
- c. Out of building time for staff  
The board discussed building access by staff after hours.
- d. Team transportation to and from extracurricular activities.  
The board discussed students not riding the bus back to the school after away games.
- e. School Maintenance Grant  
Mr. Venhaus presented the board with some ideas for the next school maintenance grant and asked their input as well. Discussed were; basketball goals, ladder access to the roof, softball field bleacher replacement, grade school cabinets for storage, weight room updates, cafeteria tables.

**8. Motion to adjourn to executive session** - The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, independent contractor, or volunteer of the district. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

- a. Motion by Payne, second by Landreth, to approve **adjourning** to executive session.
- b. All in favor. None opposed. Goldsboro Absent

Time: 6:38 PM

- a. Motion by Adams, second by Huffman to approve to **return** to open session.
- b. All in favor. None opposed.
- c. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 7) (Opposed: 0)

Time: 8:15 PM

## 9. Items Requiring Action

- a. **Consideration of resignation(s) Motion to accept the resignations of Kasey Spangenberg as dishwasher and Lindsay Canning as high school track co-head coach.**

- i. Motion by Belcher, second by Adams to approve
- ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 0) (Opposed: 0)

**b. Consideration of employment(s)**

**Motion to hire Matt Thompson as JH Basketball Assistant Coach and JH Track Head Coach pending completion and passing of a background check and completion and passing of an employment history review.**

- i. Motion by Landreth, second by Belcher to approve
- ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne N, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 6) (Opposed: 1) Motion Passed

**Motion to authorize the Superintendent to hire cafeteria aides and dishwasher as needed.**

- iii. Motion by Landreth, second by Payne to approve
- iv. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 7) (Opposed: 0) Motion Passed

**c. Consideration for Superintendent to invest district funds in the Illinois Public Treasurer's Investment Pool**

- i. Motion by Belcher, second by Thompson to approve
- ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 7) (Opposed: 0) Motion Passed

**d. Consideration of bookkeeper title change, job description update and pay adjustment**

- i. Motion by Payne, second by Huffman to approve
- ii. Roll Call: Thompson Y, Landreth Y, Adams N, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 6) (Opposed: 1) Motion Passed

**e. Consideration to sell old laptop computers to staff**

- i. Motion by Payne, second by Belcher to approve
- ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 7) (Opposed: 0) Motion Passed

**f. Consideration of Little Egypt CEO program donation 1K 3 years**

- i. Motion by Payne, second by Belcher to approve
- ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 7) (Opposed: 0) Motion Passed

**g. Consideration to adopt updated Employee Policy Manual**

- i. Motion by Payne, second by Huffman to approve
- ii. Roll Call: Thompson Y, Landreth Y, Adams Y, Payne Y, Huffman Y, Belcher Y, Goldsboro Y  
(Approve: 7) (Opposed: 0) Motion Passed

**10. Motion to Adjourn**

- a. Motion by Payne, second by Landreth to approve adjournment
- b. All in favor 7. None opposed.

Time of adjournment: 8:20 PM

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**Andy Goldsboro, President**

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**Cassie Huffman, Board Secretary**